

Colusa County
RESOURCE CONSERVATION DISTRICT

December 19, 2017
CCRCD Meeting Minutes

DIRECTORS PRESENT: Bob Alvernaz, Ben Felt, Jay Dee Garr (arrived at 5:16), Gil Ramos, Kim Gallagher, and Tom Hickok

DIRECTORS ABSENT: Beth Nall

ASSOCIATE DIRECTORS PRESENT: None

OTHERS PRESENT: Patti Turner-CCRCD Executive Director

Ben Felt, CCRCD President called the meeting to order at 5:08 pm at Louis Cairo's Restaurant in Williams, Ca.

PUBLIC/PARTNERS COMMUNICATIONS:

Turner supplied the board with a written report on current activities in the NRCS Colusa Field Office prepared by Wendy Krehbiel-DC.

APPROVAL OF MINUTES:

A motion was made by Ramos to approve the November 21, 2017 minutes as mailed. The motion was seconded by Felt and passed with 5 ayes, 0 noes, and 2 absent (Nall, Garr).

FINANCIAL REPORT:

The directors received a balance sheet for the period of November 21-December 18, 2017. The CCRCD's fund balances were as follows: checking account \$1400; petty cash account \$100; CCRCD General Fund (03200) \$47,463.84; sales tax (03201) \$0; CCRCD Misc. Projects (032025) \$6784.16; Upper Stony Fuel Treatment (032031) \$0; Specialty Crop Block Grant (032026) \$646.06 (pro-rated compensated absences earned but not used prior to the project termination; DOC Fund (032027) has a balance of \$328.06 and Clearing Account fund (032001) \$0.

The board was presented with three (3) claims for approval: CA Special Districts Association for 2018 dues in the amount of \$167.00; Larry Bain, CPA for the district's 2016/2017 audit in the amount of \$3,000 and \$52.00 for the Pioneer Review to renew the district's subscription. A motion was made by Hickok and seconded by Ramos to approve the financial report and claims as submitted. The motion passed with 6 ayes, 0 noes, and 1 absent (Nall).

CCRCD DISCUSSION AND ACTION ITEMS:

Turner advised the board that there is a discrepancy between the CCRCD personnel policy and the Colusa County policy that the district's policy was modeled after. She said the county only receive one non-floating holiday per year which the date is determined by the county employees. The CCRCD policy provides for two floating holidays as determined by the county but only one holiday has been being used for the past few years. Turner recommended that the CCRCD's policy be changed to match the county as there is also a provision that additional holidays can be given to district employees to match Federal, State, and local at the approval of the board. A motion was made by Gallagher and seconded by Ramos to modify the CCRCD policy to match the county's. The motion passed with 5 Ayes, 0 Noes, 1 Abstained (Garr) and 1 Absent (Nall).

Turner requested the board to approve one day of bereavement pay for Filter to attend her grandmother's memorial service as permitted in the CCRCD personnel policy. A motion was made by Garr to grant one day of paid bereavement leave for Filter and seconded by Gallagher. The motion passed with 6 Ayes, 0 Noes and 1 Absent (Nall).

CCRCD REPORTS:

Turner provided a written summary of the activities associated with the CCRCD projects during the past month. She reviewed the tasks not previously discussed during the meeting.

- **Colusa County Grown:** *Filter continues to maintain CCG website, attend CCG board meetings, update CCG Facebook page and check CCG email daily. She has submitted a story to the Pioneer Review about the 2018 CCG membership drive, and has sent out renewal reminders through email and through mail. Turner wrote letter of support from CCG for the CCOE Farm to School program.*
- **Department of Conservation Capacity Building Funding:** Filter continues to finalize RCD presentation and some work on bi-annual newsletter. She plans on having the first edition of the newsletter out in late January. She has spent some time researching upcoming grant opportunities through the CA Department of ED, CARCD, CDFW, Wildlife Conservation Board, EPA, Cliff Bar Foundation, Patagonia, but has not been able to narrow down a project idea yet. She continues to check CCG email, updates CCG website, and updates RCD Facebook page daily. She has submitted a story to the Pioneer Review about the 2018 CCG membership drive, and has sent out renewal reminders through email and through mail. Turner wrote letter of support for Farm to School program, researched Tier 2 items the CCRCD needs to advance to that level, participated with NRCS to look at a conservation concern with a landowner, attended Colusa County Bounty Showcase meeting, did research and provided information at meeting,
- **NRCS Cooperative Agreement: HSP Workshop Assistance:** Jackie continues to work on plans for NRCS, attend NRCS field visits and staff meetings, and is working on becoming certified as a conservation planner. She is currently planning 4 projects, and oversees 5 contracts. She continues to perform courtesy calls for Wendy, interacts with landowners on contracts, and oversees making sure that NRCS is meeting the demographic needs of Colusa landowners; she is also in charge of updating NRCS area plant databases.
- **HSP-3 Projects** have been awarded within Colusa County. Jackie assisted both landowners at the Workshops and during one-on-one meetings. We are still waiting for payments from CDFA for the work we provided.
- **SWEEP Evaluations:** Jackie has verified a total of 10 of the 15 SWEEP projects as of 11/21/17. Reports and invoices have been sent to CDFA, but no invoices have been paid yet.

PUBLIC COMMENT: None

ADJOURNMENT:

The meeting was adjourned at 5:33 pm by President Ben Felt. The next regular monthly meeting will be held at 5:00 pm on Tuesday, January 16 in the Colusa Industrial Park Conference Room.

Respectfully Submitted,

Patti Turner-Secretary/Treasurer-Colusa Co. RCD