

Colusa County
RESOURCE CONSERVATION DISTRICT
January 17th, 2023

100 Sunrise Blvd. Suite A-3, Colusa, CA. 95932
CCRCD Meeting Minutes

DIRECTORS PRESENT: Allen Gobel, Walt Seaver, Tom Hickok, Beth Nall

DIRECTORS ABSENT: Nas Chaudhary

ASSOCIATE DIRECTORS PRESENT: Ben King

ASSOCIATE DIRECTORS ABSENT: Jennifer Sanders, Kim Gallagher

OTHERS PRESENT: Liz Harper- CCRCD Executive Director, Owen Hemming- Natural Resource Conservation Service Acting District Conservationist

The meeting was called to order at 3:00pm.

ACCEPTANCE OF AGENDA: The agenda was accepted as presented.

PUBLIC/PARTNERS COMMUNICATIONS:

NRCS Acting District Conservationist Owen Hemming reported the Natural Resource Conservation Service will roll out a program that focuses on soil health practices. Also, the NRCS Colusa Field Office will appoint a new DC within the new year.

APPROVAL OF MINUTES:

The minutes for November 15th were approved. Gobel motioned to approve the minutes and the motion was seconded by Seaver. The motion carried 4 Ayes, 0 Noes, 1 Absent, 2 Vacant.

FINANCIAL REPORT:

The Directors present received balance sheets for the period of November 15th, 2022- January 17th, 2023. The CCRCD's fund balances were as follows: Umpqua checking account \$1,035.00; petty cash account \$100.00; CCRCD General Fund (03200) \$28,913.38; sales tax (032013) \$0; CCRCD Misc. Projects (032025) \$14,755.58; DOC Fund (032027) has a balance of \$0; Fire Safe Fund (032028) \$0; CalFire fund (032029) 148,906.32 and Clearing Account fund (032001) \$0.

The Board was presented with ten (10) claims to be paid in December and January. Colusa County RCD- Petty Cash in the amount of \$10.68; Clyde Hladky for \$1,200.00 in December and \$1,200 in January; Colusa County Chamber of Commerce for \$50.00; CA Special District Association for \$215.00; Stephen G. Smith for \$4,110.00 in December and \$1,440.00 in January; and US Bank for \$985.94 for November statement, \$488.68 for December statement and \$549.10 for January statement.

Nall moved to approve December and January claims and financial statement. The motion was seconded by Gobel and carried with were approved 4 Ayes, 0 Noes, 1 Absent, 2 Vacant.

CCRCD DISCUSSION AND ACTION ITEMS:

The board was notified that the two vacancies on the board would be filled at the County of Colusa Board of Supervisors meeting on January 31st, 2023.

The board nominated Walt Seaver for President, Beth Nall for Vice President and Elizabeth Harper for Secretary/Treasurer. Hickok moved to approve the slated nominations for offices. Gobel seconded the motion and carried with 4 Ayes, 0 Noes, 1 Absent, 2 Vacant.

Harper presented the board with Human Resource Consultant to fill positions and strategically evaluate the Colusa County RCD and how the agency should grow. The directors discussed what services the HR consultant should supply such as developing job descriptions, evaluating job security and staff support.

Harper presented the board with CalFire Forest Health contracts to review and ratify. The board wished to postpone the discussion and action item so that a meeting packet could be assembled and reviewed prior to the meeting.

CCRCD REPORTS:

Blaker provided a written and verbal summary of the activities associated with the CCRCD projects during the past month. They reviewed the tasks not previously discussed during the meeting.

- **NRCS Cooperative Agreement 2021:** Blaker worked with NRCS staff attending field visits, contract maintenance as needed and in processing applications for the application period deadline on 12/9/22. Attended RCD conference in Folsom and finished 2nd part of the CSU regenerative Ag course. Blaker wrapped up her tasks with NRCS in her last two weeks of employment. Harper and Blaker looked over the job description and finished a 6-month report for the position.
- **Colusa Glenn Sub Watershed Program:** CGSP is gearing up for reporting season. Harper reviewed the draft newsletter and confirmed contact information for reporting aid. Harper aided one producer with Well Monitoring and read the protocol for how to help with new domestic well regulation. Harper discussed meeting with Glenn County RCD on call log and reporting help. Blaker will help as needed remotely on grower reporting.
- **Healthy Soils Demonstration Site:** Nothing to report.
- **2019 CalFire Forest Health Grant:** Harper completed reporting and invoicing for project work that occurred July 1- September 30, 2022. Harper met with the new forester to go over budget amendment for an extension, extra \$60,000 and informal budget changes between contracted treatments. Harper worked on Smoke Mgmt. Plan for upcoming burning with Air Pollution District. Harper reviewed contracts and prepared a report for the board. Harper created and audited treatments including contracts, invoices and maps.
- **NEW 2021 CalFire Forest Health Grant:** USFS is working with RCD to create an agreement for future work is easier to coordinate and collaborate on. Harper worked with USFS to expand hazard tree removal and right of way treatments on M5 up to Cedar Camp. Harper completed report for last quarter, July 1- September 20, 2022. Harper reviewed contracts and prepared a report for the board. Harper works on reporting and invoicing for the next quarter.
- **New Department of Conservation (DOC) RFFCP:** Harper met with DOC and grant coordinator with Napa RCD to go through draft SOW. Staff ability is a high priority for CCRCD. Harper met with the County of Colusa Planning and Building Department to collaborate on grant application. CCRCD staff continues the process to get equipment and develop knowledge for landowner led prescribed burning. Harper updated CWPP with needed corrections.
- **NEW After the Fire RCPP:** Currently waiting on added practice information release from NRCS to move forward with RCPP
- **TNC- Outreach and Education:** Nothing to report.
- **CARCD Monarch TA on Working:** Blaker and Harper received the pollinator plant kits from Pheasants Forever and distributed to the local landowners. Blaker and Harper worked with the Colusa High School in planting a pollinator kit on campus and supplying outreach and education on pollinators. Project closed out with final report and invoice
- **NEW CDFA Climate Smart Ag TA for HSP:** Blaker worked on quarterly HSP report and helped interested producers with upcoming HSP questions and awardees with contacting CDFA
- **NEW CDFA Climate Smart Ag TA for SWEEP:** Blaker worked on quarterly SWEEP report and helped interested producers with upcoming HSP questions and awardees with contacting CDFA

The meeting was adjourned at 4:52pm. The next meeting will be Tuesday, March 21st, 2023, at 3pm at the RCD office.

Respectfully Submitted,



Elizabeth Harper-Secretary/Treasurer-Colusa Co. RCD