



COLUSA COUNTY

Resource Conservation District

Regular Meeting of the Board

Colusa County Resource Conservation District

Agenda

When: Tuesday, January 20th, 2026

Where: Colusa Industrial Properties
100 Sunrise Blvd., Conference Room; Colusa, CA. 95932

Time: 3:00 - 5:00PM

Please note:

PUBLIC COMMENT- Any member of the public may address the Board concerning any matter on the agenda before or during its consideration of the matter. Public comment is limited to three (3) minutes per person and no more than fifteen (15) minutes per topic. For good cause, the Board Chairman may waive these limitations.

AGENDA ITEM TIME FRAME- All time allotments are suggested by staff and are an estimate only and subject to change.

ACCESSIBILITY- If you have a disability and require a reasonable accommodation to fully participate in this event, please contact CCRCDC Staff before the day of the meeting via email info@colusarc.org or telephone (530)473-9346 to discuss your accessibility needs.

OPENING/CALL TO ORDER

PUBLIC COMMENT FROM THE FLOOR (Non-Agenda Items)

CONSENT CALENDAR: (5 minutes)

Approve Consent Agenda Item A and B

Any board member may request and remove any item from the consent agenda and place that item on the regular portion of the agenda as specified.

- A. Agenda- January 20th, 2026
- B. Minutes- December 16th, 2025

FINANCIAL REPORT: (10 minutes)

- A. Fund Balance- January 2026
- B. Claims- January 2026

100 Sunrise Blvd., Suite A3
530-473-9346

● Colusa, CA 95932
● info@colusarc.org

REPORTS: (15 minutes)

- A. Natural Resource Conservation Service (NRCS) Report
- B. Colusa County Agricultural Commissioner's Report
- C. Colusa County Board of Supervisor's Report
- D. CCRCB Board Member Reports- Welcome to new members of the board

GENERAL BUSINESS ACTION ITEMS:

Item 1: Lead Agency Responsibility Transfer Agreement (Old Business-update)

- a. Background: Yolo County RCD developed a California Vegetation Treatment Program (CalVTP) project for CAL FIRE on the Favero Ranch property in Colusa County. CAL FIRE will remain the implementing entity for project treatments.
- b. Update: Colusa County RCD had originally been proposed as the Lead Agency responsible for environmental compliance, including oversight and reporting during CAL FIRE's implementation. CAL FIRE has now confirmed that it will retain the Lead Agency role, and Yolo County RCD will provide monitoring support as needed.
- c. No action required. This item is informational only.

Item 2: Fee-for-Service Equipment Rental Program

- a. Proposed Action: Approve rental rates, agreement terms, and vendor recommendations for equipment maintenance and repair associated with the Rice Roller Equipment Rental Program.
- b. Specific Decision Needed: Board approval of the rental rate and final rental agreement terms for the rice roller.
- c. Supporting Details
 - Proposed rental rate structure
 - Draft rental agreement and terms (modelled after Yolo County RCD's agreements)
 - Input received from GSRMA regarding liability and insurance considerations
 - Recommendation for preferred vendor for maintenance and repair services

Item 3: Strategic Plan Retreat Meeting Date

- a. Background: The Board discussed adjusting the regular February meeting to align with the Strategic Plan Retreat scheduled for Thursday, February 19, 2026. The intention is to hold the February Board meeting during the retreat. The Board will finalize the retreat location and morning start time at a later date. Refreshments will be provided throughout the day.
- b. Proposed Action: Approve holding the February 2026 Board meeting on Thursday, February 19, 2026, as part of the Strategic Plan Retreat, with retreat location and start time to be finalized.

Item 4: Sick Leave Accrual Policy Adjustment

- a. Background:

In December 2025, the Board approved an updated Personnel Policy. During payroll review for part-time staff, it was identified that the current sick leave policy—accruing 1 hour every 30 hours worked—does not

provide a pro-rated accrual for employees working more than 50% FTE. While the policy meets all state requirements, affected employees receive less sick leave than they would under a pro-rated system.

- b. Proposed Action:
 - i. Consider revising the sick leave accrual policy for employees working more than 50% FTE to a pro-rated system.
 - ii. Consider authorizing retroactive sick leave benefits for employee Humphrey to align with the revised policy.

Item 5: Approval of Three-Year Auditor/CPA Contract

a. Background:

In alignment with governmental accounting standards, the RCD must complete an annual audit. The District contracts with an audit firm in three-year cycles and recently completed a solicitation for proposals for the next contract period. Best practice guidance recommends periodic rotation of auditors; the RCD's most recent auditor completed a three-year term, and the prior auditor served a six-year term.

b. Proposed Action:

Board review and approval of an audit firm to conduct the District's annual audits for fiscal years 2024-25, 2025-26, and 2026-27. A summary comparison of the proposals is included in the attachment, with full proposals available upon request.

INFORMATIONAL/DISCUSSION ITEMS: (10 MINUTES)

- 1. *Director Requirements:*
 - a. Ethics and Anti-Harassment Training
 - b. Form 700
- 2. CCRCD Staff Reports and Project Updates
 - a. Executive Director report: ED will report to the board on staffing and organizational status updates.
 - b. Project Reports

IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS: *Board members may request items to be placed on future agendas.*

Dismissal of all members of the public, partners, associates, and staff.

ADJOURNMENT: The next meeting will be Tuesday, February 19th, 2026 at TBD.