

Colusa County
RESOURCE CONSERVATION DISTRICT

September 17th, 2019
CCRCD Meeting Minutes

DIRECTORS PRESENT: Ben Felt, Beth Nall, Tom Hickok, and Kim Gallagher

DIRECTORS ABSENT:

DIRECTORS TARDY: Jay Dee Garr arrived at 3:52pm

ASSOCIATE DIRECTORS PRESENT: George Green

ASSOCIATE DIRECTORS ABSENT:

OTHERS PRESENT: Liz Harper-CCRCD Executive Director, Wendy Krehbiel-NRCS, Brandi Murphy-NRCS, Jennifer Wallace Sanders, Wallace Brothers

Ben Felt, CCRCD President called the meeting to order at 3:01 pm in the Conference Room at Colusa Industrial Properties, 100 Sunrise Blvd., Colusa, CA

ACCEPTANCE OF AGENDA:

Harper requested to add a report, Fiscal Year 18-19 Financial Statement As of June 30th, 2019 with Journal Entry Corrections, under V. Financial Reports- A. Checking and County Funds.

PUBLIC/PARTNERS COMMUNICATIONS:

Wendy Krehbiel reported NRCS was completing end of year CSP and EQIP contracts. To assist with cultural resources many employees are being trained to certify contracts and streamline work for archeologists and more archeologist have been hired.

There were no other reports by partners.

APPROVAL OF MINUTES:

A motion was made by Nall to approve the August 20th, 2019 minutes. The motion was seconded by Gallagher and passed with 4 Ayes, 0 Noes, 1 absent, 2 Vacant.

FINANCIAL REPORT:

The Directors received a balance sheet for the period August 16th- September 16th, 2019. The CCRCD's fund balances were as follows: checking account \$825.00, petty cash account \$75.93; CCRCD General Fund (03200) \$26,928.92; sales tax (03201) \$0; CCRCD Misc. Projects (032025) \$26,509.78; DOC Fund (032027) has a balance of \$0; Fire Safe Fund (032028) \$3,500.82 and Clearing Account fund (032001) \$0.

The Directors received ending balance sheet for Fiscal Year 2018-2019 as of June 30th, 2019 reflecting corrections from journal entries. The CCRCD's fund balances were as follows: checking account \$1,400.00 petty cash account \$84.68; CCRCD General Fund (03200) \$44,762.36; sales tax (03201) \$0; CCRCD

Misc. Projects (032025) \$17,478.07; DOC Fund (032027) has a balance of \$1,662.14; Fire Safe Fund (032028) \$3,711.20 and Clearing Account fund (032001) \$0.

The Board was presented with four (4) claims to be paid in September. Petty Cash in the amount of \$575.00, CalCard in the amount of \$12.00, and two claims for RCD of Tehama County in the amount of \$4,391.13 and 1,320.00. A motion was made by Gallagher to approve September Financial Statement, FY 18/19 end of year Financial Statement and claims subject to budget justifications on DOC grant journal entry corrections and seconded by Nall. The motion passed with 4 ayes 0 noes, 1 absent, and 2 vacant.

CCRCD DISCUSSION AND ACTION ITEMS:

Discussion of project ideas opened with Gallagher introducing the SARE Demonstration Site grants and potentially.

Discussion of Site Hatchery Website Maintenance Fee continued from August's meeting. Harper presented the board with two RCD's Information Technology (IT) monthly fees. The directors gave Harper the authority to bargain with Site Hatchery for a lower price on IT services due to the maintenance need of the website may not require the full service of the monthly maintenance package.

The Memorandum of Agreement with NRCS and CARCD approved by the California Department of Conservation was introduced for the CCRCD Directors review in August's meeting. The directors had a short discussion revisiting the point of the agreement and who endorses it. Nall moved to approve the MOA with NRCS and CARCD and the Colusa County Resource Conservation District and was seconded by Gallagher. The motion passed with 5 ayes 0 noes, 0 absent, and 2 vacant.

Harper presented to the board with an Associate Director application submitted by Jennifer Wallace Sanders. The Board reviewed application and Garr moved to appoint Jennifer as a new associate director for the CCRCD and was seconded by Nall. The motion passed with 5 ayes 0 noes, 0 absent, and 2 vacant.

Harper presented the board with a draft of the FY19/20 Annual Plan which outlines goals from the Long-Range Plan and who and how the goals are being accomplished within the fiscal year. Directors reviewed and accepted the plan as a living document with no official approval needed.

Announcement for upcoming Sacramento Valley Regional RCD Durable Collaboration Retreat October 1st in Orland. RSVPs needed.

Announcement for upcoming Sacramento Valley Regional RCD Fall meeting October 22nd in Orland. RSVPs needed.

Announcement for upcoming GSRMA conference from October 23rd-24th at Colusa Casino. RSVPs needed.

Announcement for upcoming CARCD conference from November 12th- 15th. RSVPs needed and names will be put on waitlist.

Target Solutions Ethics Training still need to be completed by some directors. Harper will send log-in credentials to Associate Directors.

CCRCD REPORTS:

Harper provided a written and verbal summary of the activities associated with the CCRCD projects during the past month. They reviewed the tasks not previously discussed during the meeting.

- **NRCS Cooperative Agreement:** Harmon continues to work in Colusa and Glenn offices. Many of her planning efforts are paying off. For EQIP: one plan was obligated and funded; CSP- Grassland Conservation Initiative: 3 applicants in Glenn- prepared applications, obligated and certified. Harmon continues to work on Contract Maintenance: 2 more contracts have been completed with last practices installed. Working with Glenn Soil Conservation on training to take over responsibilities while on maternity leave.
- **HSP/SWEEP Assistance:** HSP Grant expired, Re-applied for HSP Technical Assistance Grant on 8/31/2019; TA Grant for SWEEP is good through end of year to provide TA for one last solicitation but No SWEEP program next year.
- **Title III and CFSC:** Preparation for meeting with Colusa and Sac River Fire Chiefs, met with two landowners in the Sacramento River Corridor for project ideas, first draft input was plugged in and second draft was completed.
- **Colusa Glenn Subwatershed Program:** Keeping updated reporting, outreach and education events. Reading emails discussing water quality exceedances. Training on pesticides and water quality through UC IPM webinars
- **Carbon Farm Planning:** Site visit on rice practices and plan writing, mapping and carbon quantification of practices. Draft sent off to be reviewed by NRCS, CCI and Davis Ranch.
- **Healthy Soils Demonstration Site:** Had first team visit with Richter Ag, Davis Ranch, and UC Ag Advisor to go over grant deliverables, roles and responsibilities.
- **Regional Carbon Farm Hub Planning Project:** Awarded in August and largely adapted from the Regional Carbon Farm Concept Paper. We will be meeting October 3rd to begin constructing a plan for what a "regional Carbon Hub" will look like and how it will/could serve RCDs in the Sacramento Valley

Sac Valley Durable Collaboration will have a retreat October 1st, 2019 in which they will explore more ways to come together with regional plans and projects to address area-wide natural resource concerns.

PUBLIC COMMENT: None

ADJOURNMENT:

The meeting was adjourned at 5:01 pm by President Ben Felt. The next monthly meeting will be held at 3:00 PM on Wednesday, October 2nd, 2019 in the Conference Room at Colusa Industrial Properties, 100 Sunrise Blvd, Colusa followed by the CCRCD's Annual Speak-off Contest.

Respectfully Submitted,

Elizabeth Harper-Secretary/Treasurer-Colusa Co. RCD