

Colusa County
RESOURCE CONSERVATION DISTRICT
March 17th, 2026

100 Sunrise Blvd., Colusa, CA. 95932
CCRCD Meeting Minutes

DIRECTORS PRESENT: Walt Seaver, Allen Gobel, Alex Struckmeyer, Lorraine Marsh, Gary Evans

DIRECTORS ABSENT: Beth Nall, Tom Hickok (resigned effective February 13th, 2026)

OTHERS PRESENT: Liz Harper-Price- CCRCD Executive Director, Shawn Humphrey- CCRCD Financial Assistant, Tucker Bennett- CCRCD Program Manager, Shelby Hebert- Wildfire Resilience Program Coordinator, Ben Martin-USDA NRCS Biologist

The meeting was called to order at 3:04pm

PUBLIC COMMENT

No public comment.

CONSENT CALENDAR

ACCEPTANCE OF AGENDA:

The agenda was accepted as presented.

APPROVAL OF MINUTES:

The minutes for the meeting on February 19, 2026, were presented. Evans moved to approve the February minutes and the March agenda. The motion was seconded by Gobel. The motion carried with 5 Ayes, 0 Noes, 1 Absent, 0 Abstain, 1 Vacant.

FINANCIAL REPORT:

- A. The Directors received balance sheets for February 19th to March 17th, 2026. The CCRCD's fund balances were as follows: Umpqua checking account \$3,815.00; Petty Cash account \$69.59; CCRCD General Fund (464) \$62,715.20; CCRCD Misc. Projects (473) \$105,474.03; The DOC fund (475) \$415,691.77; CalFire fund (477) \$1,274.04; Clearing Account fund (465) \$0.00 and NEW Pollinator Habitat Program Fund (466) \$0.00;
- B. The claims to be paid in February were US Bank CalCard at \$3,116.67; Petty Cash at \$20.73; Kurt Vaughn at \$500.25; Margot Flynn at \$186.44; Shelby Hebert at \$150.27; Clyde Hladky at \$1,282.08; Joseph Morris at \$1,000.00; Yolo County RCD at \$300.00; Yolo County RCD at \$407.24; RCD of Monterey County at \$1,000.00; Sutter County RCD at \$10,206.00; Cornflower Farms at \$1,060.75; Amy Stork Consulting at \$4,800.00; Daniel Vickers at \$3,027.85; Gursewalk Singh at \$57,411.71
- C. Gobel moved to approve the claims and fund balance report. The motion was seconded by Struckmeyer. The motion carried with 5 Ayes, 0 Noes, 1 Absent, 0 Abstain, 1 Vacant.

PUBLIC/PARTNERS COMMUNICATIONS:

NRCS- Ben Martin reported that the financial assistance for the upcoming fiscal year appears to be significantly lower than previous years. The NRCS is hiring long-term details (2 years) in areas identified with critical staff shortages.

GENERAL BUSINESS ACTION ITEMS:

#1: The Board conducted a review of the proposed Fiscal Year 2025/2026 budget, including the General Fund and all grant funds. During the review, the Board discussed the presentation of the budget vs. actual comparison and identified areas requiring clarification.

The Board requested that the “Transfers In/Out” currently included within expense categories be separated and presented as a distinct line item below the other itemized expenses. These transfers represent internal journal entries reallocating expenses between the General Fund and grant funds, primarily consisting of Harper’s billable staff time, prorated employee payroll taxes and benefits based on percent time charged to each grant project, and allocated indirect costs. While these items are expenses, the Board directed that they be presented separately to clearly distinguish operating expenditures from internal fund reallocations.

No formal action was taken on this item. Staff identified the necessary adjustments during the meeting and will revise the budget vs. actual presentation accordingly. The corrected budget review will be prepared in the County’s required format and presented to the Board for review at the next scheduled meeting.

Informational/Discussion Items

Shelby Hebert presented an overview of the projects she is working on. The presentation mainly focused on the Fire Mitigation County Coordinator program she is working on with the County of Colusa's Department of Community Development.

The meeting was adjourned at 4:30 pm. The next meeting will be Tuesday, April 21st, 2026, at 3:00pm in the CIP Conference Room at 100 Sunrise Blvd., Colusa, CA 95932.

Respectfully Submitted,

Elizabeth Harper Price-Secretary/Treasurer-Colusa Co. RCD