

*Colusa County*  
**RESOURCE CONSERVATION DISTRICT**  
**October 2nd 2019**  
**CCRCRD Meeting Minutes**

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**DIRECTORS PRESENT:** Ben Felt, Beth Nall, Tom Hickok, and Kim Gallagher

**DIRECTORS ABSENT:**

**DIRECTORS TARDY:** Jay Dee Garr arrived at 3:24pm

**ASSOCIATE DIRECTORS PRESENT:** George Green, Jennifer Sanders

**ASSOCIATE DIRECTORS ABSENT:**

**OTHERS PRESENT:** Liz Harper-CCRCRD Executive Director, Emily Harmon-CCRCRD Natural Resource Coordinator, John Loudon- Board of Supervisors, Patti Turner- Retired ED for CCRCRD

Ben Felt, CCRCRD President called the meeting to order at 3:13 pm in the Conference Room at Colusa Industrial Properties, 100 Sunrise Blvd., Colusa, CA

**ACCEPTANCE OF AGENDA:**

Harper requested to postpone V Financial Report (3) Corrections and Justification June 30<sup>th</sup>, 2019 Financial State and VI. C. FY 18/19 Budget Vs. Actual until after her meeting with the County Auditor's office. Harper requested to add a discussion item as G. Review CARCD Conference Budget.

**PUBLIC/PARTNERS COMMUNICATIONS:**

Emily Harmon reported on behalf of NRCS. The State Conservationist and Area 1 Assistant State Conservationist toured 2 Colusa County projects: a habitat enhancement project on an easement which will plant a 17,000 ft pollinator hedgerow and a partnership technical assistance carbon farm planning project with the CCRCRD.

John Loudon presented a plan for the new Sunrise Blvd. housing development in Colusa. Gallagher asked if there was talk of planned green space that the RCD could help establish. Loudon presented a new grant opportunity through the USDA. The "Value-added Producer Grant" could be an avenue of funding for Colusa County Grown or its members. Loudon also shared that both Federal and State were reviewing PILT (Payment in Lieu of Taxes) and rural counties could receive lost income from PILT not being honored in recent years. In addition, the Williamson Act could be reinstated with turnover in the state's treasury department.

**APPROVAL OF MINUTES:**

A motion was made by Gallagher to approve the September 17<sup>th</sup>, 2019 minutes. The motion was seconded by Nall and passed with 4 Ayes, 0 Noes, 1 absent, 2 Vacant.

**FINANCIAL REPORT:**

The Directors received a balance sheet for the period September 17<sup>th</sup>- October 2<sup>nd</sup>, 2019. The CCRCD's fund balances were as follows: checking account \$825.00, petty cash account \$41.65; CCRCD General Fund (03200) \$31,049.25 sales tax (03201) \$0; CCRCD Misc. Projects (032025) \$14,135.63; DOC Fund (032027) has a balance of \$0; Fire Safe Fund (032028) \$5,645.25 and Clearing Account fund (032001) \$0.

The Board was presented with two (2) claims to be paid in October. Petty Cash in the amount of \$63.96 and CalCard in the amount of \$12.00.

Harper reviewed the September Financial Statement with justification of DOC fund transfer into the General Fund. The wrong account was assigned to the transfer, so it was corrected with appropriate account number.

A motion was made by Garr to approve October Financial Statement, September Financial Statement with justification of corrections and claims on seconded by Gallagher. The motion passed with 4 ayes 0 noes, 1 absent, and 2 vacant.

#### **CCRC Discussion and Action Items:**

Discussion of Site Hatchery Website Maintenance Fee continued from prior meetings. Harper presented the board with the negotiated cost of \$39.50 (half of the original quote) monthly for website maintenance through Site Hatchery.

Announcement for upcoming Sacramento Valley Regional RCD Fall meeting October 22<sup>nd</sup> in Orland. RSVPs needed.

Announcement for upcoming GSRMA conference from October 23rd-24th at Colusa Casino. RSVPs needed.

Announcement for upcoming CARCD conference from November 12th- 15th. RSVPs needed and names will be put on waitlist.

Target Solutions Ethics Training still need to be completed by some directors. Harper will send log-in credentials to Associate Directors.

Speak-off contest preparation was discussed. Harper handed out Judge's Worksheets and Timekeeper worksheet to those performing job duties. Patti Turner shared scoring criteria and method of tallying points and appropriate ranking for first, second and third place winners.

Harper presented the board with the CARCD Conference Budget showing what revenues will cover the expenses of Harper, Harmon and Sanders attending the conference.

#### **CCRC Reports:**

Harper provided a written and verbal summary of the activities associated with the CCRC projects during the past month. They reviewed the tasks not previously discussed during the meeting.

- **NRCS Cooperative Agreement:** Glenn County NRCS's Soil Conservationist is officially on maternity leave. Harmon will cover for her absence, but a Soil Con detail has been flown for the Glenn Field Office. Emily attended the Durable Collaboration Retreat with the CCRC and other Sacramento Valley RCDs.

- **SWEEP Assistance:** Harper presented the board with the \$17,490 budget for providing TA for the last SWEEP grant solicitation of 2019 opening by the end of October. Harper requested to explore options for trying to maximize the capture of the remaining funds. This would involve possibly hiring other RCD staff in the region to provide TA in our county. Harper is committed to providing information and outreach on the SWEEP program to producers throughout the grant solicitation period.
- **Title III and CFSC:** Call with CalFire to preplan community meeting in Stonyford in early November. The second draft is completed with the addition of input from last TAC meeting.
- **Colusa Glenn Subwatershed Program:** Keeping updated reporting, outreach and education events.
- **Carbon Farm Planning:** Received feedback on draft from Carbon Cycle Institute.
- **Healthy Soils Demonstration Site:** Took bulk density soil samples, learning how to soil sample and plan for meaningful data collection. This is going to be a cool project.
- **Regional Carbon Farm Hub Planning Project:** Did pre-work at the Durable Collaboration retreat on what a carbon hub and coordinator will look like for our region. Hub planning committee is Yolo, Colusa, Glenn, and Tehama and will include other RCDs that are interested.

Sac Valley Durable Collaboration Retreat was October 1<sup>st</sup> at the Glenn County Farm Bureau. Associate Director Jennifer Sanders, Emily Harmon and Liz Harper attended. Sanders reported that the day consisted of reviewing the Carbon and Water concept proposals and identified carbon as the priority to move into the next actionable steps and 5-year goal of what a Carbon Management at a regional level would look like. There were several action steps to take like developing a job description for a regional carbon coordinator and how to present district data and area data to funders.

**PUBLIC COMMENT:** None

**ADJOURNMENT:**

The meeting was adjourned at 4:20 pm by President Ben Felt. The next monthly meeting will be held at 3:00 PM on Tuesday, November 19th, 2019 in the Conference Room at Colusa Industrial Properties, 100 Sunrise Blvd.

The CCRCRCD's Speak-off Contest ensued after the meeting with three contestants. The students were participants of Arbuckle and Maxwell's FFA program. Each student gave a wonderful presentation on monarch butterflies and what the RCD could do to help recover the population.

Respectfully Submitted,

Elizabeth Harper-Secretary/Treasurer-Colusa Co. RCD