

Colusa County
RESOURCE CONSERVATION DISTRICT
August 18th, 2026

100 Sunrise Blvd., Colusa, CA. 95932
CCRCD Meeting Minutes

DIRECTORS PRESENT: Walt Seaver, Lorraine Marsh, Beth Nall, Alex Struckmeyer

DIRECTORS ABSENT: Allen Gobel, Gary Evans

OTHERS PRESENT: Liz Harper-Price- CCRCD Executive Director, Shawn Humphrey- CCRCD Financial Assistant, Cory De Graaff- Golden State Risk Management Authority, Jake Dickman-Golden State Risk Management Authority, Ryan Schaefer- US Fish and Wildlife Service, Owen Hemming- Natural Resource Conservation Service, Shelby Hebert- Colusa County RCD, Richard Stout- County Counsel, Anastacia Allen- County of Colusa Agriculture Commissioner, Tucker Bennett- Colusa County RCD.

The meeting was called to order at 3:02 pm

PUBLIC COMMENT

Risk Advisors from the Golden State Risk Management Authority gave an update on services provided to the district as members including free training offered at the annual conference throughout the year. They gave a report on the contribution rate increase that correlates with increased payroll expenses.

CONSENT CALENDAR

ACCEPTANCE OF AGENDA:

The agenda was accepted as presented.

APPROVAL OF MINUTES:

The minutes for the meeting on July 21st, 2026 were presented.

An amendment to the minute was requested. Struckmeyer moved to approve the minutes with the amendment. The motion was seconded by Seaver.

The motion passed with the following vote: **Ayes: 4, Noes: 0, Absent: 2, Abstain: 0, Vacant: 1 Motion carried.**

FINANCIAL REPORT:

- The Directors received balance sheets for July 21st, 2026 to August 17th, 2026. The CCRCD's fund balances were as follows: Umpqua checking account \$5,143.66, Petty Cash account \$55.00; CCRCD General Fund (464) \$118,107.29 CCRCD Misc. Projects (473) \$148,943.67 The DOC fund (475) \$282,268.16, CalFire fund (477) \$1,282.16; Clearing Account fund (465) \$0.00 and NEW Pollinator Habitat Program Fund (466) \$71.93;
- The claims to be paid in July were US Bank Cal Card \$6,222.78; Petty Cash at \$154.12; Valley Vision at \$4,706.00; Elizabeth Harper Price \$1,107.01; Valley Vision at \$3,075.00; Corn Flower Farms, Inc at \$3,518.75; Kurt Vaughn at \$1,676.80; Margot Flynn at \$233.21; Clyde Hladky at \$1,322.69, Colusa County Purchasing and Procurement at \$24.74; Amy Stork Consulting LLC at \$1,392.04; Amy Stork Consulting at \$2,800.00; Yolo County RCD at \$809.44; California Association of RCDs at \$1,750.00.

The board also signed the approved FY 26/27 Budget. Struckmeyer moved to approve the claims and fund balance report. The motion was seconded by Seaver. The motion passed with the following vote: **Ayes: 4, Noes: 0, Absent: 2, Abstain: 0, Vacant: 1 Motion carried.**

PUBLIC/PARTNERS REPORTS:

Ryan Schafer, USFWS, presented to the board for the Partner's Program, a cost-share habitat incentive funding opportunity for private landowners.

Owen Hemming, NRCS, reported to the board on the reorganization plan for NRCS and the Colusa Field Office. Anastacia Allen, Ag Commissioner, reported to the board on their organizations to move to a new office. The Crop Report for 2025 will be released shortly, awaiting figures from the US Agriculture Census. The Commissioner also updated the board that mitigation funding from Sites Reservoir will go to the Air Pollution District to grant funding opportunities.

GENERAL BUSINESS ACTION ITEMS:

Item 1: Office Lease

The Board discussed the status of the office lease and reviewed the proposed lease terms for Suites A-1 and A-2, including the use of a garage for storage. Following discussion, Director Struckmeyer moved to approve relocation of the office to the new location and authorize entering into a one-year lease agreement at a rate of **\$2,800 per month**. Director Marsh seconded the motion. The motion passed with the following vote: **Ayes: 4, Noes: 0, Absent: 2, Abstain: 0, Vacant: 1 Motion carried.**

Item 2: Conflict of Interest Code Biennial Review (Discussion/Potential Action)

The Board conducted its biennial review of the District's Conflict of Interest Code with assistance from County Counsel Richard Stout. Counsel advised that any specific concerns regarding the Conflict-of-Interest Code should be submitted directly to the Fair Political Practices Commission (FPPC) for guidance.

The Board reviewed the current Conflict of Interest Policy and determined that updates were needed to reflect current organizational structure. New management-level job classifications and descriptions were added to the list of designated positions subject to disclosure requirements.

Director Seaver moved to approve the Conflict-of-Interest Policy as amended, including the addition of the updated management job descriptions. Director Struckmeyer seconded the motion. The motion passed with the following vote: **Ayes: 4, Noes: 0, Absent: 2, Abstain: 0, Vacant: 1 Motion carried.**

Item 3: Agreements (Discussion and Potential Action)

A. County of Colusa Professional Services Agreement

The Board reviewed a Professional Services Agreement with the **County of Colusa** to continue serving as a subrecipient under the **California Fire Safe Council County Coordinator Grant Program**. The agreement represents an extension of the existing arrangement and includes an updated budget and revised term. Staff provided an overview of the agreement and its role in supporting ongoing wildfire preparedness and coordination activities within the county.

B. Glenn County Resource Conservation District MOU Scope of Work Agreement

The Board reviewed a Scope of Work Agreement associated with the **2025 Weed Management Area Grant Program** for the Colusa, Glenn, and Tehama Weed Management Area Project. The agreement authorizes the **Glenn County Resource Conservation District** to conduct grant-funded activities within the District's service area as necessary to complete project deliverables.

Following discussion, Director Struckmeyer moved to approve both agreements as presented. Director Seaver seconded the motion. The motion passed with the following vote: **Ayes: 4, Noes: 0, Absent: 2, Abstain: 0, Vacant: 1**
Motion carried.

Closed Session

The Board convened in Closed Session to discuss the following items:

Item 1. Conference with Legal Counsel - Existing Litigation

(Gov. Code § 54956.9(d)(1))

Name of case: CV24964

Item 2: Conference with Legal Counsel - Existing Litigation

(Gov. Code § 54956.9(d)(1))

Unemployment Insurance Claim/EDD Charge Protest Matter (one case)

The Board adjourned Closed Session and reconvened in Open Session.

Reportable Action:

Board gave direction to staff, nothing actionable to report.

Information/Discussion Items

The board was informed of the new training requirement for Public Agencies SB827. There will be trainings in-person at the GSRMA Conference October 21st. The board reviewed the staff's implementation plan and project reports. Which were emailed to the board as well.

The meeting was adjourned at 6:30 p.m. The next meeting will be Tuesday, September 15th, 2026, at 3:00pm in the CIP Conference Room at 100 Sunrise Blvd., Colusa, CA 95932.

Respectfully Submitted,

Elizabeth Harper Price-Secretary/Treasurer-Colusa Co. RCD