

Colusa County
RESOURCE CONSERVATION DISTRICT
May 19th, 2026

100 Sunrise Blvd., Colusa, CA. 95932
CCRCD Meeting Minutes

DIRECTORS PRESENT: Walt Seaver, Allen Gobel, Lorraine Marsh, Gary Evans, Beth Nall

DIRECTORS ABSENT: Alex Struckmeyer

OTHERS PRESENT: Liz Harper-Price- CCRCD Executive Director, Shawn Humphrey- CCRCD Financial Assistant, Owen Hemming-NRCS District Conservationist; Lauren Bonino- Member of the Public

The meeting was called to order at 3:02pm

PUBLIC COMMENT

No public comment.

CONSENT CALENDAR

ACCEPTANCE OF AGENDA:

The agenda was accepted as presented.

APPROVAL OF MINUTES:

The minutes for the meeting on March 17th and April 21st, 2026 were presented. Gobel moved to approve the March and April minutes and the May agenda. The motion was seconded by Seaver. The motion carried with 5 Ayes, 0 Noes, 1 Absent, 0 Abstain, 1 Vacant.

FINANCIAL REPORT:

- The Directors received balance sheets for April 21st to May 19th, 2026. The CCRCD's fund balances were as follows: Umpqua checking account \$1,225.00; Petty Cash account \$100.00; CCRCD General Fund (464) \$14,558.92; CCRCD Misc. Projects (473) \$248,696.52; The DOC fund (475) \$390,570.51; CalFire fund (477) \$1,282.16; Clearing Account fund (465) \$0.00 and NEW Pollinator Habitat Program Fund (466) \$71.93;
- The claims to be paid in May were US Bank Cal Card \$3,408.63; Petty Cash at \$175.00; Kurt Vaughn at \$488.24; Margot Flynn at \$407.30; Clyde Hladky at \$1,322.69; Mason, Bruce & Girard at \$6,250.23; Yolo County RCD at \$436.13; Yolo County RCD at \$150.00; Carbon Cycle Institute at \$1,700.00; Colusa County Chamber of Commerce at \$125.00
- Gobel moved to approve the claims and fund balance report. The motion was seconded by Seaver. The motion carried with 5 Ayes, 0 Noes, 1 Absent, 0 Abstain, 1 Vacant.

PUBLIC/PARTNERS COMMUNICATIONS:

NRCS- Owen Hemming reported that the financial assistance for the upcoming fiscal year appears to be significantly lower than previous years. The NRCS is hiring long-term details (2 years) in areas identified with critical staff shortages.

CCRCD Directors- Following completion of the required Ethics Training (AB 1234), Director Marsh raised to the Board the need to seek legal counsel regarding a conflict-of-interest framework. The purpose of this framework is to clearly define which programs and projects directors may appropriately participate in. Staff member Price was subsequently directed to pursue legal guidance through the Golden State Risk Management Authority.

Director Seaver announced that the CCRCD's Trailer and Side by Side need to find a new location for storage.

GENERAL BUSINESS ACTION ITEMS:

- **#1:** The Board conducted a review of the proposed Fiscal Year 2025/2026 Budget adjustments for the following funds: RCD General Fund (464), RCD Misc. Projects Fund (473), and the DOC-RFFC Fund (475). Gobel moved to approve the adjustments. The motion was seconded by Seaver. The motion carried with 5 Ayes, 0 Noes, 1 Absent, 0 Abstain, 1 Vacant.
- **#2:** The Board was presented with an updated version of the Strategic Direction, incorporating feedback received following the initial review. Board members engaged in discussion and began developing draft vision and mission statements; however, additional time was needed to finalize both. No action was taken.
- **#3:** Following discussion, Beth Nall and Walt Seaver were selected to continue serving on the Personnel Committee. A meeting was scheduled for 1:00 p.m. on Tuesday, June 16, 2026, to review annual performance evaluations, wage adjustment schedules, and develop recommendations for personnel decisions to the board.
- **#4:** The Board was presented with two signed agreements related to a newly awarded grant, including a Coalition and Collaborations agreement and a sub agreement with Glenn County RCD. Discussion followed regarding best practices for staff to present grant proposals to the Board prior to award, including obtaining approval of signatory authority and ensuring appropriate administrative oversight to support timely and efficient completion of grant activities.

The meeting was adjourned at 5:00 pm. The next meeting will be Tuesday, June 16th, 2026, at 3:00pm in the CIP Conference Room at 100 Sunrise Blvd., Colusa, CA 95932.

Respectfully Submitted,

Elizabeth Harper Price-Secretary/Treasurer-Colusa Co. RCD